TOWN OF MARLINTON

Marlinton Town Council
November 13, 2025
Special Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 4:17 p.m.

The Recorder called the roll.

Present:	Sam Felton, Mayor	Mary K. Clendenen, Recorder
	Tina Barkley	Tom Miller
	Olivia Dean (via Zoom)	Joe Smith
	Scott Gibb	
Absent:	None	

1. **Discuss and/or Act Upon Town of Marlinton CDBG-MIT Storm Water Project Legal Proposal Selection:** Three legal proposals were received. Steptoe and Johnson $15,000, Bowles Rice $25,000-$95,000, and Spilman, Thomas & Battle $40,000.

    - Joe Smith moved that the Town award the contract for legal services pertaining to the Storm Water Project to Steptoe & Johnson for $15,000. Scott Gibb seconded the motion. **The motion passed unanimously.**

2. **Discuss and/or Act Upon Town of Marlinton CDBG-MIT Storm Water Project Right of Way Proposal Selection:** Four proposals were received. West Virginia Infrastructure Services, LLC $20,250, ORC Real Estate Solutions $22,530, Alrows, LLC $24,088.11, and Bender Consulting presented a proposal with no cost information included.

    - Scott Gibb moved that the Town award the contract for right of way services pertaining to the Storm Water Project to West Virginia Infrastructure Services for $20,250. Joe Smith seconded the motion. **The motion passed unanimously.**

3. **Discuss and/or Act Upon Transfer of Picnic Shelter Property at Stillwell to Pocahontas County Parks and Recreation:** Parks and Recreation Director, Alissa Vickers, attended the meeting and informed the councilmembers that Parks and Rec had recently spent $25,000 to repair the picnic pavilion structure at Stillwell Park. They learned afterward that the pavilion sits on land owned by the Town of Marlinton. Joe Smith explained that Pioneer Days had leased that land from the Town of Marlinton many years ago and had subsequently sublet a portion of it to Parks and Rec where the pavilion was built. When Pioneer Days relinquished their lease last year, the sublease to Parks and Rec became invalid. Ms. Vickers added that Parks and Rec would like to have the land where the pavilion is located, plus some additional land on the opposite side of the gravel road extending to the river so they can develop a dog park on that side. The Mayor asked Ms. Vickers to have the proposed section of land measured and bring a formal request to the next Council meeting.

- Joe Smith moved that the Council proceed with the transfer of the property once all the paperwork is prepared. Scott Gibb seconded the motion. **The motion passed unanimously.**

Adjournment: As there was no further business, Mayor Felton adjourned the meeting at 4:41 p.m.

Sam Felton

Sam Felton, Mayor

Mary K. Clendenen

Mary K. Clendenen, Recorder