TOWN OF MARLINTON

Marlinton Town Council
September 8, 2025
Regular Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Mayor led the Council and the audience in the Pledge of Allegiance.

The Recorder called the roll.

Present:	Sam Felton, Mayor	Mary K. Clendenen, Recorder
	Olivia Dean	Tom Miller
	Scott Gibb	Joe Smith
Absent:	Tina Barkley	

Reading and Approval of Prior Council Meeting Minutes: The Council reviewed the minutes of the August 11, 2025 Regular Meeting.

- Joe Smith moved to approve minutes as presented. Scott Gibb seconded the motion. **The motion passed by unanimous vote.**

Mayor's Report: Mayor Felton reviewed his monthly report with the Council. He reported on the annual Municipal League Conference that he attended at Morgantown on August 4-7. Some of the topics discussed were public education, simplification of Roberts Rules of Order procedures for some smaller municipalities, synchronization of municipal and county elections, personal safety, risk to resilience (flood control), and submissions to the hall of fame for elected officials having more than 20 years of service. He also attended the Mayor's Day at the State Fair on August 14th and a Region 4 meeting at Lewisburg on August 25th. He continues to monitor the garbage situation on Lake Street. He also had communications with the DEP about demolition projects and completion of the current grant, and the DEP indicated that no future grant funding is available at this time. The Mon Forest bear has been repainted by Billy Dunz.

Hear Public Input: Carmella Combs commented that the new pavement on Thomastown Road already has a hole that collapsed through it on the bridge near her house. She asked the Mayor to mention this to the Department of Highways.

Committee and Department Reports: Olivia Dean gave a brief update on the cemetery software and maintenance of records. Chase Riley, of Thrasher Engineering, reported on progress of the water and sewer system projects. The preliminary plans are being labeled for the necessary concrete and asphalt repairs that will be made when crossing driveways in town with new lines. Thrasher has also identified areas where the Department of Highways has installed new storm systems. Soil testing will soon begin at the Beard Heights wastewater treatment plant location. The final design of the package plant is being completed in cooperation with Mac Industries. Caroline Sharp asked if a town employee will have to be present to monitor the Beard Heights system and whether it will require another employee. Mayor Felton said it should require about two hours per day, and it will be handled by the existing water and sewer employees,

because it will not require the same amount of testing and monitoring as the system in town.

Unfinished Business:

None

New Business:

1. **Discuss and/or Act upon Proposed Agreement for the Marlinton Sidewalks Transportation Alternatives (TA) Project:** Mayor Felton said the council had discussed this agreement a few times since spring, but now that the curbs and ramps at the street corners have been completed the Town could get more accomplished with the $20,000 matching funds required for engineering this project. He will have a meeting on September 9th with the project representative to discuss the timeline.

   - Joe Smith moved that the Council authorize the Mayor to sign the Agreement and move forward with the project if tomorrow's meeting indicates it will proceed in a timely fashion. Scott Gibb seconded the motion. **The motion passed by unanimous vote.**

Approve Invoices/Payment of Bills:

- Scott Gibb moved to approve the bills for payment. Joe Smith seconded the motion. **The motion passed by unanimous vote.**

Adjournment: As there was no further business, Mayor Felton adjourned the meeting at 7:39 p.m.

Sam Felton
Sam Felton, Mayor

Mary K. Clendenen
Mary K. Clendenen, Recorder