TOWN OF MARLINTON

Personnel Committee
May 29, 2025
Committee Meeting Minutes

Location: Mayor's Office

Mayor Sam Felton called the meeting to order at 4:30 p.m.

Committee members present were Sam Felton, Tina Barkley and Mary Clendenen.

Review of Police Officer Candidates' Applications for Recommendation to Town Council

The committee agreed that Mayor Felton should conduct an interview of Richard Honaker for Police Chief. Pending the results of that interview, Mr. Honaker's application will be presented to the Council for consideration.

There were an insufficient amount of applications to select an additional police officer, so the committee decided to advertise the position online and in newspapers in nearby counties.

Discussion of Changes of Duties/Responsibilities and Pay Rates for Bruce VanMeter and Samuel Dunn to be Recommended to Town Council

As Scott Gibb has recently resigned his position as Code Enforcement Officer and Operations Director, the Mayor explained that Bruce VanMeter has agreed to take on the additional duties of Code Enforcement and supervision of the Town Maintenance Department. In addition to his current duties as the Water and Sewer Plant Operator, Sam Dunn will assume responsibility for additional water and sewer projects including maintenance of lines for both systems. The committee recommends that Bruce VanMeter's pay be increased to $21.00 per hour and Sam Dunn's pay be increased to $25.00 per hour, effective July 1, 2025, if both employees have been able to perform their new duties effectively during the month of June.

Adjournment: As there was no further business, the Mayor adjourned the meeting at 5:36 p.m.

Sam Felton
Sam Felton, Mayor

Mary K. Clendenen
Mary K. Clendenen, Recorder