TOWN OF MARLINTON

Marlinton Town Council
November 4, 2024
Regular Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Mayor led the Council and the audience in the Pledge of Allegiance.

The Recorder called the roll.

Present:	Sam Felton, Mayor	Mary K. Clendenen, Recorder
	Tina Barkley	Tom Miller
	Scott Gibb	Joe Smith
Absent:	Olivia Dean	

Reading and Approval of Prior Council Meeting Minutes: The Council reviewed the minutes of the October 7, 2024 Regular Meeting.

- Joe Smith moved to approve the minutes as presented. Tom Miller seconded the motion. **Motion passed by unanimous vote.**

Mayor's Report: The Mayor reviewed his monthly report with the Council. Two viewsheds have been cleared from the Overlook Trail, and the Mayor shared a picture of the view of town that was created. Approval has been received for a $3 million Commercial District Block Grant for the Town's water and sewer project. Another grant confirmation was received from the Corps of Engineers for $1.5 million. An application is in process for an additional $4 million EPA Community Grant that could possibly be awarded in January 2025.

Hear Public Input: Lauren Bennett requested that Pocahontas Parks and Recreation be authorized to plan and advertise the Marlinton Christmas Parade to be held on Friday, December 6th at 7:00 p.m. Although it is not an agenda item, she asked whether she could proceed with planning. The Council agreed that it will be placed on the agenda for the December 2, 2024 meeting and advised that she could proceed with planning.

Committee and Department Reports: Joe Smith thanked Crystal Dean for the Costume Contest sponsored by DariLand, and he said that Halloween went well.

Unfinished Business:

1. **Discuss and/or Act on Second Reading of Changes to Garbage Fee Ordinance:** Mary Clendenen recused herself from this portion of the meeting.

   - Joe Smith moved to approve the ordinance on the second reading. Scott Gibb seconded the motion. **The motion passed unanimously.**

   Mary Clendenen returned to the meeting at 7:12 p.m., after the vote was taken.

   Tom Miller asked if large item pickups will still be done on a regular schedule. Scott Gibb said the special pickups in the spring and fall have been removed from the ordinance, because these are now being done on a weekly basis.

New Business:

1. **Discuss and/or Act on First Reading of an Ordinance to Establish Minimum Setback Requirements:** The Mayor asked Crystall Dean for her input on this version of the ordinance. Ms. Dean commented that this version of the ordinance was much better, and she had no objections.

    - Joe Smith moved to approve the revised ordinance on the first reading. Tom Miller seconded the motion. **The motion passed unanimously.**

2. **Discuss and/or Act on General Penalty for All Town Ordinances, Resolutions, Rules or Regulations that Currently Do Not Have a Penalty:** The Mayor informed the Council that Tom White has left Dinsmore Law Office and another associate, Jared Phalen, will be handling the Town's legal affairs going forward. Mr. Phalen was in attendance by Zoom, and said he would prepare a proposed ordinance for the December meeting.

3. **Discuss and/or Act on Request for Donation from Allegheny Mountain Radio:** The Mayor said WVMR has provided a significant service to the community. He presented a donation request from Scott Smith, General Manager of Allegheny Mountain Radio.

    - Joe Smith made a motion to donate $300 to Allegheny Mountain Radio. Tom Miller seconded the motion. **The motion passed unanimously.**

4. **Discuss and/or Act on Source Water Protection Plan – Sam Dunn:** Members of the public present for this discussion were Caroline Sharp, Suzanne Stewart, Carmella Combs, Crystal Dean, Danny Akers, Loretta Malcomb, Zed Weatherholt, Lauren Bennett, Nikada Felton, and Janice Miller. Mr. Dunn presented information on updates being made to the plan, which are required every three years. The plan identifies and addresses potential sources of contamination that could enter the Town's water source, updated contacts that must be listed, and a plan for shutting off the water intake if necessary. The current version is on file at the Town Office and the updated version will also be made available for public review. The Mayor commented that Mike O'Brien, Director of Pocahontas County Emergency Management, has done a flow study to help gauge when the intake might need to be shut off and Mr. O'Brien also plans to install a camera to monitor the water intake.

    - Joe Smith moved to have Mr. Dunn proceed with the updates to the Source Water Protection Plan. Tom Miller seconded the motion. **The motion passed unanimously.**

Approve Invoices/Payment of Bills:

- Scott Gibb moved to approve the bills for payment. Joe Smith seconded the motion. **The motion passed by unanimous vote.**

Adjournment: As there was no further business, Mayor Felton adjourned the meeting at 7:34 p.m.

Sam Felton

Sam Felton, Mayor

Mary K. Clendenen

Mary K. Clendenen, Recorder