TOWN OF MARLINTON

Marlinton Town Council
March 18, 2024
Special Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 4:07 p.m.

The Recorder called the roll.

Present:	Sam Felton, Mayor	Mary K. Clendenen, Recorder
	Olivia Dean	Joe Smith
	Scott Gibb	Roger Trusler
	Tom Miller	
Absent:	None	

1. **Financial Review and Budget Planning Session – Jeff Feamster:** Mr. Feamster and Star Barlow reviewed the budget process and presented a proposed budget for the coming fiscal year. Mr. Feamster explained that the Town must budget for the expenditure of all revenue received during the fiscal year, as well as any monies carried over in the Operating Account from the previous fiscal year. Once the budget is set for the year, a budget revision must be completed to move money from one department to another. Within each department, funds can be reallocated without requesting a budget revision. Mr. Feamster explained calculations of revenue received from property taxes and other taxes, as well as the fees that are collected by the Town. He noted that fee revenue remains fairly consistent from year to year. There was some discussion about the possible need to increase the garbage fee to meet rising expenses. Mr. Feamster also recommended simplification of the garbage fee structure if future rate changes are made.

   The Council felt sales of fixed assets should be reduced to $0 because we do not have definite plans to sell any assets in the coming year. The Central Garage category can be reduced by $35,000 because last year's expenses reflected the extra amount that was paid to fence the lot around the garage on Fourth Avenue, and this money can be moved to the Police category.

Adjournment: As there was no further business, the Mayor adjourned the meeting at 5:19 p.m.

Sam Felton
Sam Felton, Mayor

Mary K. Clendenen
Mary K. Clendenen, Recorder