TOWN OF MARLINTON

Marlinton Town Council
March 4, 2024
Regular Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Mayor led the Council and the audience in the Pledge of Allegiance.

The Recorder called the roll.

Present:	Sam Felton, Mayor	Mary K. Clendenen, Recorder
	Olivia Dean	Joe Smith
	Scott Gibb	Roger Trusler
	Tom Miller	
Absent:	None	

Reading and Approval of Prior Council Meeting Minutes: The Council reviewed the minutes of the February 5, 2024 Regular Meeting and the February 14, 2024 Special Meeting.

- Scott Gibb moved to approve both sets of minutes as presented. Joe Smith seconded the motion. **Motion passed by unanimous vote.**

Mayor's Report: The Mayor reviewed his monthly report with the Councilmembers. Ray Mohler, with the D.A.R.E. Program, will be coming to look at the old Pocahontas Times building to see if they can assist with refurbishing the building. The Mayor also hopes to get the caboose at the Depot restored, possibly with assistance from the railroad association. Sam Dunn and Mayor Felton attended YESWV Program training on March 1st concerning site selection and industrial use, to gather information that might be helpful to attract businesses to the Edray Industrial Park.

Hear Public Input: Zed Weatherholt wanted the Council to know he was in favor of the Home Rule application and plan, although he had not made any comment during the hearing. Caroline Sharp asked for a copy of the streetscape map from Destination by Design that was reviewed at the February 14th meeting. She also asked what to expect at the upcoming Floodplain Meeting. Bruce VanMeter said representatives from FEMA would be in attendance to discuss the new floodplain maps, insurance requirements, and to answer questions.

Committee and Department Reports: Bruce VanMeter reported that Greenbrier Environmental is coming on March 13th to check for the presence of asbestos in the ten properties that are slated for demolition. This project is being paid for by a large DEP grant received by the Town. The property owners who signed up to have their dilapidated structures removed will still own their land once the demolition is completed.

Unfinished Business:

1. **Discuss and/or Act on First Reading of Municipal Home Rule Application and Ordinance:**

   - Scott Gibb moved to approve the Application and Ordinance on the first reading. Roger Trusler seconded the motion. **Motion passed unanimously.**

New Business:

1. **Demonstration of Chronicle Cemetery Software:** Olivia Dean stated that Chronicle has not finished the training process with the Town employees, so the demonstration will be performed at a later meeting.

2. **Discuss and/or Act on Approval of Standard Operating Procedures for Video System:** The Council reviewed the standard operating procedures prepared by Bruce VanMeter and Mayor Felton for requests to view or duplicate the Town's video surveillance recordings. The procedures designate custodial control over the video system to protect recordings from accidental loss. The Mayor pointed out that there are certain exemptions in West Virginia Code §29B-1-4 that restrict public accessibility of video. Mr. VanMeter said a fee of $40.00 would be charged to any person requesting video under the Freedom of Information Act. This fee does not apply to Law Enforcement Officers requesting video for investigations.

    - Joe Smith moved to approve the Standard Operating Procedures. Roger Trusler seconded the motion. **Motion passed unanimously.**

Approve Invoices/Payment of Bills:

- Joe Smith moved to approve the bills for payment. Scott Gibb seconded the motion. **Motion passed unanimously.**

Adjournment: As there was no further business, the Mayor adjourned the meeting at 7:33 p.m.

Sam Felton

Sam Felton, Mayor

Mary K. Clendenen

Mary K. Clendenen, Recorder

Marlinton Town Council
Regular Meeting
Monday, March 4, 2024

Sign in Sheet:

Public comments will be limited to three minutes per person.

Name	Request to speak? Yes or No
Zel S. Weatherholt	Yes
CAROLINE SHARP	Yes