

MARLINTON TOWN COUNCIL

October 4, 2021

Regular Meeting Minutes

Location: Municipal Building Auditorium with Zoom and call-in options.

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Recorder called the roll.

Present:	Sam Felton, <i>Mayor</i>	B.J. Gudmundsson, <i>Recorder</i>
	Scott Gibb	Joe Smith
	Gail Hyer	Chris Curry
	Bill McMann	

Reading and Approval of Prior Council Meeting Minutes

- Joe Smith made a motion to approve the Minutes of the Regular Meeting on 09/13/21 as presented; Gail Hyer seconded. ***Motion carried unanimously.***

Mayor's Report

Mayor Felton gave his report which is attached at the end of these minutes.

Public Input

Joe Smith spoke for his neighbors concerning vandalism at Diane Apartments and said they would like to have a street light in the alley.

B. J. Gudmundsson asked that a progress report on Courtney Avenue be given at the next regular meeting.

Katie Workman said that she had talked to some town residents about placement of a cell tower.

Caroline Sharp asked when the auto bill pay will be active on the Town website. The Mayor said they are waiting on a certificate and he will follow up with Mr. Feamster.

Committee and Department Reports

Joe Smith reported that the Personnel Committee had interviewed for the Office Assistant position.

UNFINISHED BUSINESS

1. Discuss and/or Act on AmeriCorp Vista Budget

Tabled to November meeting.

NEW BUSINESS

1. Discuss and/or Act on Region IV Resolution #57 - Water System Improvement Project

- Joe Smith made a motion to approve Resolution #57 in the amount of \$ 527.74 for the Water System Improvement Project; Gail Hyer seconded. ***Motion passed unanimously.***

2. Discuss and/or Act on Region IV Resolution #6 - Sewer System Improvement Project

Tabled to November meeting

3. Discuss and/or Act on Resolution # 2 - Emergency Repairs Project

- Joe Smith moved to approve Resolution #2 in the amount of \$506.25 for the Emergency Repairs Project; Gail Hyer seconded. ***Motion carried unanimously.***

Wayne Hypes with Dunn Engineering reported that the Emergency Repairs Project is waiting on equipment.

4. Discuss and/or Act on Verizon Tower Location

- Joe Smith moved to approve a contract with Verizon for a cell tower across from Lucy's on Third Avenue; Chris Curry seconded.

Gail Hyer addressed the issue of lighting the flag on the tower which is contrary to the Town's agreement with the Watoga Night Sky designation.

- Joe Smith amended his to motion to add that the U.S. flag not be used in order to eliminate the lighting issue. ***Motion passed 5 - 1 with Bill McMann voting No.***

5. Discuss and/or Act on Setting Trick-or-Treat Date and Time

- Joe Smith moved to designate "Trick or Treat" and "Trunk or Treat" for October 30 from 5:00 to 7:00 p.m.; Chris Curry seconded. ***Motion passed unanimously.***

6. Discuss and/or Act on Filling Floodplain Coordinator/Building Inspector/Compliance Office Position

- B. J. Gudmundsson moved to advertise for a full-time Floodplain Coordinator; Chris Curry seconded. ***Motion passed unanimously.***

7. Discuss and/or Act on Filling Maintenance and Garbage Truck Positions

The Town will advertise to fill the vacant full-time Maintenance position.

8. Discuss and/or Act on Hiring Part-Time Office Assistant/Web Manager

- Joe Smith moved to go into Executive Session; B. J. Gudmundsson seconded. ***Motion passed.***

Council went into Executive Session at 8:02 p.m.

- Joe Smith moved to come out of Executive Session; Gail Hyer seconded. ***Motion passed.***

Council came out of Executive Session at 8:28 p.m.

- Scott Gibb made a motion to hire Olivia Dean as part-time Office Assistant/Web Manager at \$12.00 per hour, with a 90-day probationary period, at which time if she is retained her salary will be \$13.00 per hour; Joe Smith seconded. ***Motion passed unanimously.***

Approve Invoices/Payment of Bills

- Joe Smith moved to pay the bills; Scott Gibb seconded. ***Motion passed.***

Adjournment

The meeting adjourned at 8:30 P.M.

Respectfully Submitted:

Sam Felton, Mayor

B. J. Gudmundsson, Recorder

MAYORS REPORT FOR October 2021 MTC Meeting

9/1 – MFTP grants Committee Meeting introduction to Downstream Strategies (27 attending), Teams meeting on Monday Lick funding,

9/2 – Dinsmore Conference call, Bicentennial Meeting,

9/3 – Conversations on Last 1st Friday event logistics

9/6 – HOLIDAY, Part-time applicants closed at 4PM

9/7 – AM County Commission, Follow-up on Water Reports

9/8 – Broadband Webinar, Marlinton HubCAP Team Meeting (13) attending

9/9 – Make & return calls. Email response, request to Mon-Power for 30' pole & 20-amp service, T&L on PMH, PC Broadband Meeting (16 attending), meet w/ (new) NAPA owner, Day Report

9/10 – Covid Task Force Meeting. The 20th 9-11 Remembrance Ceremony at the Gazebo

9/11 – (2nd report of sewer gases out of Discovery Junction storm-water drains??) will investigate

9/13 – calls, email, filing, Reschedule Cole Heilborn w/Bike Town interview, MTC Meeting

9/14 – Council follow up, update activity, Grishaber/Building Permits, survey *Plotbox* software,

9/15 – WVDO Letter, John Norman meeting, R4PDC Exec. Comm Meeting,

9/16 – (Cole Heilborn w/Bike Town), 2.5M ARC Power Award to PBC, Chapman Tech rep-PMH

9/17 – Art Trail Work, (Cole Heilborn w/Bike Town)

9/18-19 – Mercedes-Benz WORLD CUP has been in progress all week at Snowshoe

9/20 – Assist with cleanup at end of bridge, move log, call miss utility,

9/21 – Dinsmore conference call 5th revised POCA, Marlin Run, County Commission Meeting

9/22 – emails, calls, filing, responding, follow up building inspection(s), confirm bear site,

9/23 – Return calls (while out of Town)

9/24 – Meet FS crew at intersection for bear foundation, WVDO request follow up, PCSC Board/announce resignation at end of term, (all county wreckers refused removing vehicles).

9/27 – Sign checks, afternoon personnel interview

9/28 - Maintenance Employee meeting at 4th shop, afternoon SHARC zoom meeting. PCC

9/29 – follow up with Verizon request,

9/30 – At standup of log for carving. (Parts of every workday schedules include some parts of *Priority Items*: Dilapidated & Abandoned properties, DEP Response, proposed sewer project, and Broadband).