

**MARLINTON TOWN COUNCIL**

August 27, 2020

Special Meeting Minutes

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Location: Auditorium, Marlinton Municipal Building, 709 Second Avenue  
Due to the Governor's Covid-19 Safer-at-Home Order the meeting was made available by telephone and Zoom. The public was invited to call in

Mayor Sam Felton called the meeting to order at 7:05 p.m.

Present:	Sam Felton, <i>Mayor</i>	B.J. Gudmundsson, <i>Recorder</i>
	Scott Gibb	Joe Smith
	Gail Hyer	Chris Curry
	Bill McMann	

**BUSINESS****1. Discuss and/or Act on Personnel Committee Recommendation for CEO/Flood Plain Coordinator**

Joe Smith reported that there were two applications and no one showed up for an interview.

- Joe Smith moved that the Personnel Committee review the job descriptions for Building Inspector, Code Enforcement Officer and Flood Plain Coordinator and consolidate the three into one job description, combining the three positions into one full-time position and to re-advertise in the Pocahontas Times with a corrected ad; Gail Hyer seconded. ***Motion passed unanimously.***

**2. Discuss and/or Act on Budget Revisions and Transfer of Funds**

Jeff Feamster will prepare budget revisions and transfer of funds and present to Council at a special meeting to be held September 2, 2020 at 7:00 p.m.

**3. Discuss and/or Act on DEP Response - Prepare for DEP Munipay Request**

No Action

**4. Discuss and/or Act on Moving Forward with Smoke Testing**

No Action - Tabled to next meeting

**Adjournment**

- Gail Hyer moved to adjourn; ***The meeting was adjourned at 7:38 p.m.***

Respectfully Submitted:

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Sam Felton, Mayor

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B.J. Gudmundsson, Recorder