

MARLINTON TOWN COUNCIL

August 3, 2020

Regular Meeting Minutes

Location: Auditorium, Marlinton Municipal Building, 709 Second Avenue
Due to the Governor's Covid-19 Safer-at-Home Order the meeting was made available by telephone and Zoom. The public was invited to call in

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Recorder called the roll.

Present:	Sam Felton, <i>Mayor</i>	B.J. Gudmundsson, <i>Recorder</i>
	Scott Gibb	Chris Curry
	Joe Smith	Gail Hyer
	Bill McMann	

Reading and Approval of Prior Council Meeting Minutes

- Joe Smith made a motion to approve the Minutes of the Regular Meeting on 07/06/2020 as presented; Bill McMann seconded. ***Motion carried.***

Mayor's Report

Mayor Felton's report to be attached.

Public Input

Mark Strauss presented a list of observations and complaints regarding various issues in the Town. Council expressed interest in holding a special meeting to address the issues.

Committee Reports

Katie Workman presented the quarterly report from the Planning Commission. She said the Commission agreed to take on oversight of the Rental Compliance and Permit Committee for one year and to actively work on appointments to the Housing Authority.

Gail Hyer reported that the Web Committee has finished work on the website and that the site is live at townofmarlintonwv.com

Police Chief Ian Galloway gave the Police Report.

Cassie Lawson, Region IV, reported on the first conference call for the Sewer System Improvement Project.

Wayne Hypes, Dunn Engineering, reported on the Water System Improvement Project.

UNFINISHED BUSINESS

1. Discuss and/or Act on Second Reading of Amended Title IV Building Ordinance, Chapter 7 Dangerous or Unhealthy Structures

- Joe Smith moved to adopt Amended Title IV Building Ordinance, Chapter 7 Dangerous or Unhealthy Structures on Second Reading as presented; Gail Hyer seconded. ***Motion passed unanimously.***

2. Discuss and/or Act on Second Reading of Amended Title IV Building Ordinance, Chapter 11 Vacant Structure Code

- Joe Smith moved to adopt Amended Title IV Building Ordinance, Chapter 11 Vacant Structure Code on Second Reading as presented; Gail Hyer seconded. ***Motion passed unanimously.***

3. Discuss and/or Act on Proposals for the H Building on Main Street

No action - tabled to September meeting.

4. Discuss and/or Act on Block Party Approved for Aug 15

The Mayor reported that the Block Party has been cancelled due to the Governor's order on crowd size.

NEW BUSINESS

1. Discuss and/or Act on Region IV Resolution #48 (to pay invoicing for construction, engineering and administrative invoices) - Water System Improvement Project

- Joe Smith moved to approve Resolution #48 to pay invoices totaling \$32,276.07 as presented for the Water System Improvement Project; B. J. Gudmundsson seconded. ***Motion carried unanimously.***

2. Discuss and/or Act on Contract #1, Change Order # 10 - Water System Improvement Project

- Joe Smith moved to approve Change Order #10 in the amount of \$64,714.00 for the installation of 529 water meters; Chris Curry seconded. ***Motion carried unanimously.***

3. Discuss and/or Act on Access to 1033 Program - Connection to the State Surplus

- Joe Smith moved to approve access to the State Surplus 1033 Program; Gail Hyer seconded. ***Motion passed unanimously.***

4. Discuss and/or Act on Reinstating Pause on Water Cut-offs and Late Fees

Gail Hyer pointed out that Pocahontas County's unemployment rate is currently 10.9% and is still one of the three highest in the State.

- Gail Hyer moved to extend the pause on water cut-offs and late fees until November 1, 2020; Joe Smith seconded. ***Motion passed.***

5. Discuss and/or Act on Crystal Dean Garbage Fee Complaint

No action.

6. Discuss and/or Act on Request for Stop Signs on 1000 Block of 3rd Ave

J. L. Clifton presented a petition signed by residents of Third Avenue requesting Stop signs for the safety of the large number of children living on the street.

- Joe Smith moved to erect Stop Signs at 10th, 11th and 12th Streets on Third Avenue as needed; Chris Curry seconded. ***Motion carried unanimously.***

7. Discuss and/or Act on Complete Financial Report of the Discovery Junction Project

- Gail Hyer moved that within 30 days the Mayor instigate a complete audit on the Discovery Junction project and report back to Council; Chris Curry seconded. ***Motion passed unanimously.***

8. Discuss and/or Act on Distributing Dog Tax Collections

- Scott Gibb moved to give the entire amount of dog tax collections to the Humane Society; Chris Curry seconded. ***Motion passed with Joe Smith not voting.***

9. Discuss and/or Act on Purchase of Zero-Turn Lawn Mower

- Joe Smith moved to advertise for quotes for a zero turn and a flat deck mower; Gail Hyer seconded. ***Motion passed unanimously.***

10. Discuss and/or Act on Purchase of Additional Security Cameras

Tabled to September.

- B. J. Gudmundsson moved to go into Executive Session to discuss hiring; Joe Smith seconded. ***Motion carried.***

Council went into Executive Session at 9:25 p.m.

- Joe Smith moved to come out of Executive Session; Chris Curry seconded. ***Motion carried.***

Council came out of Executive Session at 10:10 p.m.

11. Discuss and/or Act on Hiring Part-Time Office Assistant

12. Discuss and/or Act on Hiring Court Secretary for up to 10 Hours Per Week

- Joe Smith moved to table Agenda Items #11 and #12 until the next meeting; Gail Hyer seconded. ***Motion carried unanimously.***

13. Discuss and/or Act on Hiring Part-Time Flood Plain Coordinator

- Joe Smith moved to authorize Mayor Felton to contact Donald McNeel as needed for Flood Plain work; Chris Curry seconded. ***Motion passed unanimously.***

Approve Invoices/Payment of Bills

- Bill McMann moved to pay the bills as presented; Chris Curry seconded. ***Motion passed.***

Adjournment

- Joe Smith moved to adjourn.

The meeting adjourned at 10:12 P.M.

Respectfully Submitted:

Sam Felton, Mayor

B. J. Gudmundsson, Recorder