

MARLINTON TOWN COUNCIL

June 1, 2020

Regular Meeting Minutes

Location: Due to the Governor's Covid-19 Safer-at-Home Order the meeting was conducted by telephone and Zoom. The public was invited to call in

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Recorder called the roll.

Present:	Sam Felton, <i>Mayor</i>	B.J. Gudmundsson, <i>Recorder</i>
	Scott Gibb	Chris Curry
	Joe Smith	Gail Hyer
	Bill McMann	

Reading and Approval of Prior Council Meeting Minutes

- Scott Gibb made a motion to approve the Minutes of the Regular Meeting on 05/04/2020 as presented; Joe Smith seconded. ***Motion carried.***

Mayor's Report

Mayor Felton submitted his report which is attached to these minutes.

Public Input

None

Committee Reports

Gail Hyer presented a 12-month report from the Rental Compliance and Permits Committee and asked the Mayor to appoint new committee members at the July meeting.

Ian Galloway presented the monthly police report. Joe Smith informed Council that Chief Galloway had completed his 90-day probationary period and would receive his pay raise as agreed upon.

B. J. Gudmundsson reported that she and Joe Smith have been working with Counsel Tom White on the Dilapidated Buildings and Dangerous/Unsafe Structures Ordinances. They will have the amended ordinances ready for First Reading in July

Joe Smith recommended that the July 4th event be cancelled and suggested that the Town consider another community event at a later time. A final decision will be made by July 15.

Wayne Hypes of Dunn Engineering gave a report on a recent problem at the water plant which is being resolved. He also reported on remote radio reading of the water meters.

UNFINISHED BUSINESS

1. Discuss and/or Act on Construction of a Parking Lot on the Third Avenue Property across from Lucy's Grocery

Tabled to July meeting

NEW BUSINESS

1. Discuss and/or Act on Region IV Resolution #46 (to pay invoicing for construction, engineering and administrative invoices) - Water System Improvement Project

- Scott Gibb moved to approve Resolution #46 to pay invoices totaling \$62,224.08 as presented for the Water System Improvement Project; Joe Smith seconded. ***Motion carried unanimously.***

2. Discuss and/or Act on Selection of Bond Counsel - Sewer System Improvement Project

Region IV will ask interested firms to resubmit their proposals for design loan financing only.

No Action - Tabled to July meeting

3. Discuss and/or Act on Legal Counsel for PSC and/or other "Local" Services - Sewer System Improvement Project

Region IV will ask Tom White for a quote to present to the next meeting.

No Action - Tabled to July meeting.

4. Discuss and/or Act on a Proposal for the Martin (H) Building on Main Street

- Joe Smith moved to work out a lease agreement with Anne Walker for the H Building; Gail Hyer seconded.

Following discussion, Joe Smith withdrew his motion.

- Joe Smith moved to advertise for lease proposals for the H Building; Chris Curry seconded. ***Motion carried.***

5. Discuss and/or Act on Purchase of Police Cruiser Radio to Be Reimbursed by Homeland Security Grant

- Joe Smith moved for Ian Galloway and Sam Felton to work on a grant to purchase the radio for the police cruiser; Gail Hyer seconded. ***Motion carried unanimously.***

6. Discuss and/or Act on Revisions to the 2020-2021 Budget

B. J. Gudmundsson noted that the budget revisions are for the 2019-2020 Budget.

- B. J. Gudmundsson moved to approve the budget revisions as presented; Joe Smith seconded. ***Motion carried unanimously.***

7. Discuss and/or Act on Reopening Town Offices and Updating Covid-19 Policy

Following discussion, Council outlined a set of procedures for the opening of the Town Offices. It was agreed that the office be reopened in June on a limited basis with no more than 1 (one) person beyond the 2nd door of the lobby at a time. People will be encouraged to continue using the drop-box for water bill payments and communicate with the office through phone and email if possible. Other than office staff, employees are not to enter the offices, but pick up their work orders at the reception window.

- Scott Gibb made a motion to open the Town Offices on June 2nd with the proposed procedures and honoring social distancing; Joe Smith seconded. ***Motion passed unanimously.***

Approve Invoices/Payment of Bills

- Joe Smith moved to pay the bills as presented; Gail Hyer seconded. ***Motion passed.***

Adjournment

- Joe Smith moved to adjourn; Chris Curry seconded.

The meeting adjourned at 8:24 P.M.

Respectfully Submitted:

Sam Felton, Mayor

B. J. Gudmundsson, Recorder

MAYORS REPORT FOR June 2020 MTC Meeting:

May 2020 MTC activity Report.

5/1 – Discussed DEP Response with Dunn Engineering. Exchange various emails.

Meet with DOH on 9th Avenue Paving. Connect drop inlets across 9th avenue.

Plan Monday. About 8pm, notified of roofing shingles dumped on burn pile.

Called out Josh to separate.

5/2 – did personal follow-up on shingle fiasco.

5/3 – Day of Rest

5/4 – Transducer failure at the water-pant.

Review VAD draft documents. Joined Governor’s call-in at approx. 1120 hrs.
Communicate with town attorney.

Marlinton Town Council held its 2nd monthly meeting via teleconference, in 120 years.

And rejects an Ordinance we need to do the job we want to do. (still unbelievable)

Called out Scott Gibb to drive in place of Dexter. Worked with DOH on paving and to use millings on 11th avenue and various other location. Follow up on 9th Avenue inlets.

5/5 – communicate with Scott/on call, Floyd/key, Sam Dunn/unlock burn gate for resident, Larry/update at WP, resident calls, Star/PPE, county commission video,

5/6 – More communication with DOH regarding paving in Town. PCC Agenda request.

5/7 – attended county commission meeting via video,

5/8 – Reviewed correspondence prior to meeting, conducted MFTP Meeting by Zoom Video

à(see MFTP Meeting Agenda attached, as requested) Meet Star at the office at Noon.

Sent Discovery Junction Brochures with Support Letters

Canceled Prevention Coalition Meeting. Confirmed Water Plant reports ready for 10th

5/11 – communicate with Lauren Bennett, concerning Focus Grant report rescheduled

Scott Gibb helped on Garbage truck while Dexter was off

Mon-Forest Town Partnership (MFTP) website & marketing ZOOM Meeting

Met an appraiser at (former Lowes property)

5/12 – Scott Gibb takes trash truck to dealer for a hydraulic hose replacement. (I used dump truck to pick up residential trash that day) and unable to attend website committee meeting.

5/13 – Joined Governor Justice COVID-19 update via Utube

Meet Lauren at 4th Avenue garage to pickup a park bench for DJ

I drove garbage truck route today.

5/14 – I drove garbage truck route again. (Dumpsters issues to be addressed.)

5/15 – Special County Commission meeting. Also discussed short-term financing of I&I.

5/16 – 4 teens ran out of Discovery Junction

5/18 – Have Employees pick up masks at time clock. FLOWER BASKETS UP ON MAIN ST.

5/19 – Mike Rider on trash truck TUE,WED,FRI. CANCELED Dinsmore/Dunn teleconference.

Posted Special MFTP Meeting. Attend virtual County Commission Meeting.

5/20 – Communicate with Chief Galloway. Communicate with Todd Schoonover/DOH, 4th Ave.

Add fence 4th & 9th. Meet Joey Clendenen with SecuriTech about Cameras. (see 5/16)

5/21 – OUT-OF-TOWN – made calls & answered emails.

5/22 – DOH & placement of millings from street resurfacing. 5-6T gallons of water to DOH.

5/23 – Check cable gate at lagoons. Place flags in street planters for Memorial Day.

Talked with Danny on reopening at Mountain Tavern.

5/25 – office filing day

5/26 – Dexter returned to work. Request to County Commission Agenda. Region 4 business.

Sign & Complete form for Jody Jennings at Liquors & More. (See MFT Notes below)

5/27 – ZOOM Meeting with Board of Ed and Comprehensive Educational Facilities Plan (CEFP)

Council should be considering “actions now” in response to a proposed closing of MES.

Consider “what if”?

5/28 – Region 4 Zoom Committee Meeting. A 3-hour teleconference call with reps from Senator Capito’s staff, then Sen. Manchin’s office, followed by Congressman Mooney’s office, (LWCF).

5/29 – on-going paving communications, RFP for Bond Counsel on Sewer Project.

Communicate with Andrew Must about Discovery Junction site meeting, on 6/2 at 130pm.

5/30 – update much of this report.

5/31 – FYI Pentecost Sunday changed everything

NOTE: CERTAIN EMPLOYEES HAVE TAKEN ADVANTAGE OF COUNCIL’S GENEROSITY DURING THE PANDEMIC AND SOME DAYS HAVE NOT EVEN MADE THEMSELVES AVAILABLE FOR WORK.

5/26 - à(MFT Notes)The Mon Forest Towns Partnership held a public meeting, with ZOOM/call-in option, on the 26th of May. Discussion centered around marketing ideas for the \$5,000 dollars granted to each Mon-Forest Town. Clinton Gabbert and Megan Dister, with the Monongahela National Forest are working various aspects related to the program. We are expecting \$5,000 toward Marlinton projects! (Details will depend on Coronavirus guidelines at that time.)

Marlinton Mon Forest Towns Priority Projects Meeting Notes Tuesday May 26, 2020

Signage Priorities for \$5,000 from MFT Benedum Grant

Rt. 92 Wayfinding

Existing information kiosk could be renovated

Attract travelers on their way to Snowshoe

list amenities, cell phone service, fuel, etc.

“Worth the extra mile!”

Rt. 39/92 Intersection Kiosk

Could be renovated or altered to direct traffic toward Marlinton

Rt. 219 signage to direct traffic into downtown

Large feature to attract vehicle traffic to stop

Large trout “statue” potentially available from Pocahontas CVB

Information kiosk already exists in parking area – potential to renovate or relocate

Greenbrier River Trail Crossing Sign

New signs on Rt. 39 and/or 9th Street to make traffic aware they are crossing the trail

Local Wayfinding Ideas

Discovery Junction, walking tour, wetlands, fishing trail, “overlook”

Signage next steps

Collect data on existing kiosks to potentially be renovated and reconvene

Discussion of Other Town Priority Projects

Restoration of wetlands underway

Town Overlook Trail – could draw traffic from US219 across bridge

Promote fishing via Fishing Trail

Discussion of Mon Forest Town Birding Trail

“Trail” is under development and is to feature stops in and around Marlinton

Potentially: Droop Mtn. Battlefield State Park, Greenbrier River Trail via Marlinton, Hoover Range Allotment, Williams River Overlook, Cranberry Glades

At some point, sooner than later, Council needs to look at increase of all fees