

Site Plan

Required for ALL Permit Applications

Property Owner's Name: _____ Applicant's Name: _____
Property Address: _____ City: _____
District: _____ Tax Map: _____ Parcel: _____ Lot: _____ Total Acres: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Property Owner's Phone: _____ Applicant's Phone: _____
Contractor's Name: _____ Phone: _____
Flood Zone Designation: _____ (Attach a copy of FIRM with indicated location to ALL Site Plans.)

Provide detailed information on all work to be done on property listed above.

Project Description: _____

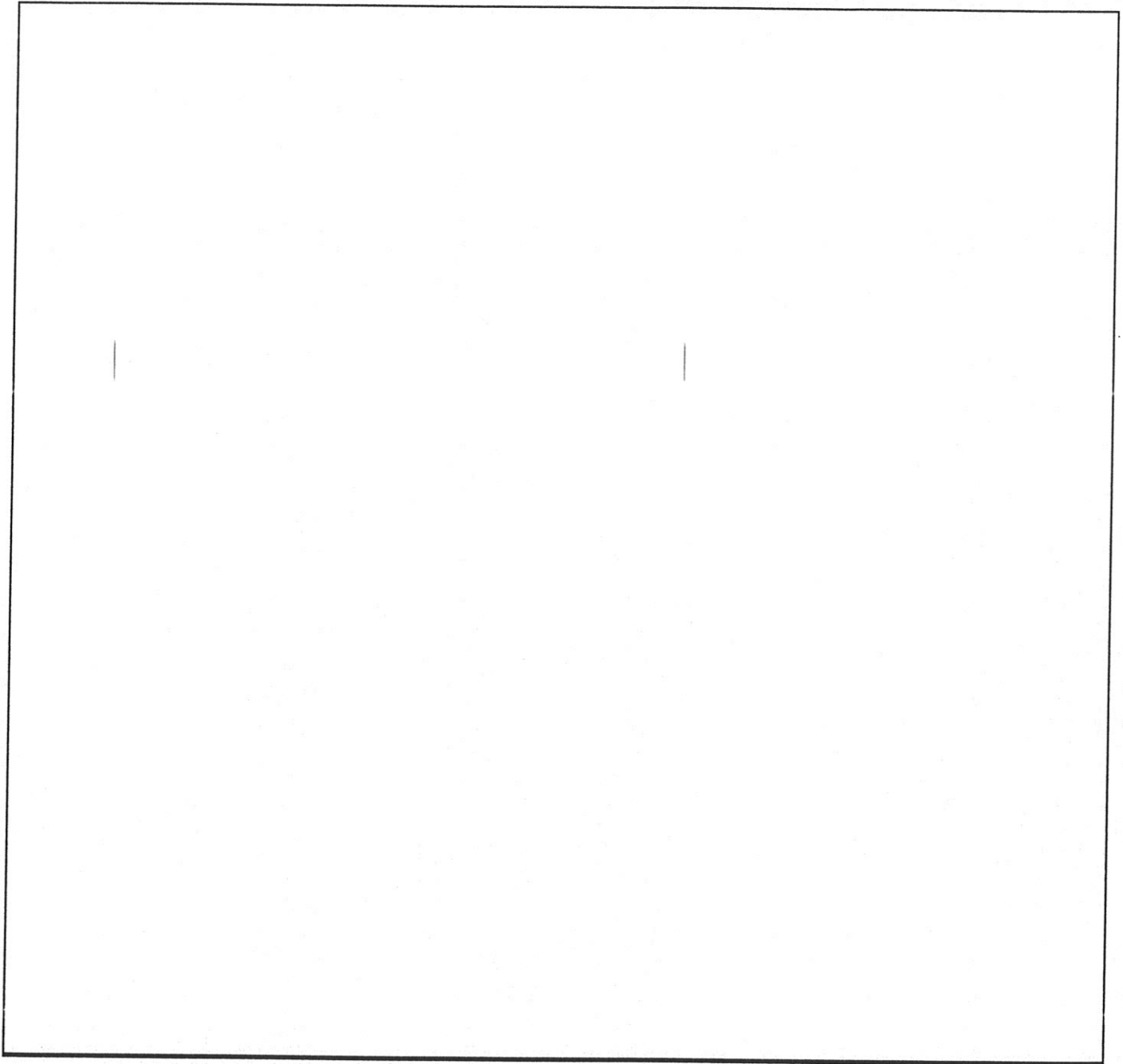
Detailed Site Drawing Must Include the Following:

Checkmark all items or mark N/A if not applicable for your property.

- ___ 1. Location of ALL existing and proposed structures.
- ___ 2. Dimensions and distances of ALL existing and proposed structures from property lines.
- ___ 3. Location of septic system.
- ___ 4. Location of existing or proposed driveway and distance from property lines.
- ___ 5. A North arrow or other sufficient directional indicator.
- ___ 6. Location of any rights-of-way or easements on the property and distance in relation to proposed construction/development.
- ___ 7. Location of existing or proposed sidewalks, poles, hydrants, A/C units, swimming pools, fences, etc.
- ___ 8. Location of ALL streets, roads, or alleys.
- ___ 9. Location of any bodies of water (streams, creeks, rivers, lakes, ponds) that are on or run through property.
- ___ 10. Location of existing or proposed bridge, culvert, drainage ditch, or other water course alteration.

Special Notice for Development within Designated Floodplain Areas

If any development/construction is to be done or located within a designated floodplain area, a site plan will need to include in addition to the required above information: fill material, grading/paving areas, drainage, base flood elevation, height of lowest floor and other details as set forth in the Town of Marlinton Floodplain Ordinance. A surveyor or engineer can best provide all this information.



Draw site plan in box above as indicated on Page 1.

Owner/Applicant has provided the above drawing/information for this site plan and assumes responsibility for all issues arising from inaccurate or missing information. Furthermore, the owner/applicant authorizes the Floodplain Manager or authorized representative to proceed with this site plan based on the information provided.

Signature of Owner/Applicant

Date

Property Owner/Applicant must review the following:

1. Site plans must be submitted for review no less than one (1) day prior to commencement of work.
 2. All site plans will be reviewed before an application and/or permit can be issued.
 3. Three (3) copies of the site plan must be submitted with original signatures on all pages.
 4. Sites plans drawn in pencil will not be accepted.
 5. Site plans must be neatly drawn and legible.
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Property Owner/Applicant Information

What legal interest does the applicant have in the property to be developed if the applicant is currently not the property owner? **Circle One:** Leasing, Purchasing, Land Contract, Other _____

If the applicant IS NOT the property owner that is subject to this site plan and application, the written authorization of the owner is needed so that the applicant is authorized to complete this form on their behalf.

Authorization

I _____ (property owner's printed name) am the owner of the land that is the subject of this site plan and application, and I authorize _____ (applicant's printed name) to make this application on my behalf.

Signature of Property Owner

Date

To the best of my knowledge, all of the above information submitted (on pages 1-3) in this site plan application is correct. By signing this site plan application, I agree that the Floodplain Manager or authorized representative has permission to enter the property at will for the purpose of reviewing this application.

Signature of Property Owner/Applicant

Date

OFFICE USE ONLY

Site Plan Reviewed By: _____ Date: _____

Application/Permit #: _____ Issue Date: _____

Notes: _____