

**MARLINTON TOWN COUNCIL**

January 6, 2020

Regular Meeting Minutes

---

Location: Council Room, Marlinton Municipal Building, 709 Second Avenue

Mayor Sam Felton called the meeting to order at 7:00 p.m.

The Recorder called the roll.

Present: Sam Felton, *Mayor* B.J. Gudmundsson, *Recorder*  
Scott Gibb Bill McMann  
Joe Smith Gail Hyer

Absent: Chris Curry

**Reading and Approval of Prior Council Meeting Minutes**

- Joe Smith made a motion to approve the Minutes of the Regular Meeting on 12/02/2019 and the Special Meeting on 12/11/2019 as presented; Scott Gibb seconded. ***Motion carried.***

**Mayor's Report**

Mayor Felton reported that the Mountain Transit Authority is providing bus service to Bartow, in the Marlinton Loop and to Snowshoe. Amanda Smarr, Region IV, was in Marlinton to assist with ESRI training. Work on Discovery Junction progresses.

The Mayor reported that the water plant is near completion and updated the Council on various issues that are being resolved. He also said that the Christmas Parade was a tremendous success and commended the organizers and the participants.

**Public Input**

Cara Rose, Pocahontas Co. Convention & Visitors Bureau, gave a presentation on the new hospitality program "Mountain Culture."

Lauren Bennett introduced Raymond Moeller of the WVU/Northern WV Brownfields Assistance Center. Mr. Moeller presented a check for \$5,000.00 for the Town's Wetlands Project on 4th Avenue.

Travis Dean addressed Council regarding his grievance against the Town for impounding his truck.

**Council Committee Reports**

Chief Water Operator Mark Rigsby asked for guidance on submitting monthly reports. The Personnel Committee is working on a format and will seek his input.

## Police Report

No report.

## UNFINISHED BUSINESS

### 1. Discuss and/or Act on Engineering Consultant Selection - Sewer System Improvement Project

Joe Smith, member of the Engineering Consultant Selection Committee, reported on the interview process. Five engineering firms were interviewed and Dunn Engineering was recommended for selection.

- Joe Smith moved to hire Dunn Engineering as the Engineering Consultant on the Sewer System Improvement Project.; Scott Gibb seconded. ***Motion passed unanimously.***

### 2. Discuss and/or Act on Donation to McClintic Public Library

No action; item is to be removed from the agenda.

### 3. Discuss and/or Act on Naming an Alternate Representative to the Mon Forest Towns Partnership

- Scott Gibb moved to appoint Lauren Bennett as an alternate representative to the Mon Forest Towns Partnership; Gail Hyer seconded with the stipulation that it be relayed to Ms. Bennett that she may not obligate the Town in decisions without coming to the Council. ***Bill McMann and Joe Smith voted NO; Scott Gibb, Gail Hyer and B.J. Gudmundsson voted YES. Motion carried 3 - 2 as seconded.***

### 4. Discuss and/or Act on Selecting and Prioritizing for Completion of Mon Forest Towns Signs

Council members each made choices for Icons on the Mon Forest Towns Signs.

### 5. Discuss and/or Act on Commitment to Participate in WV HUB's USDA Rural Community Development Initiative (RCDI) Grant for Mon Forest Towns

No action.

## **NEW BUSINESS**

### **1. Discuss and/or Act on Region IV Resolution #41 (to pay invoicing for construction, engineering and administrative invoices) - Water System Improvement Project**

- Scott Gibb moved to approve Resolution #41 to pay invoices totaling \$189,762.03 as presented for the Water System Improvement Project; Joe Smith seconded. ***Motion carried unanimously.***

### **2. Discuss and/or Act on Region IV Community Development Block Grant Amendment #6, To Amend Period of Performance - Water System Improvement Project**

- Joe Smith moved to extend the period of performance on the Water System Improvement Project to June 3, 2020; Scott Gibb seconded. ***Motion passed unanimously.***

### **3. Discuss and/or Act on Contract 1, Change Order #8 - Water System Improvement Project**

Tabled to February meeting.

### **4. Discuss and/or Act on Web Site Committee Recommendations**

Gail Hyer outlined the RFP process for the new Town website. Four (4) out-of-state vendors have been contacted by the committee to submit proposals.

### **5. Discuss and/or Act on Accepting “FOCUS WV Grant Award”**

The Town of Marlinton accepted the \$5,000.00 grant awarded by Focus WV.

### **6. Discuss and/or Act on Personnel Issue**

- Gail Hyer moved to go into Executive Session to discuss a personnel issue; Scott Gibb seconded. ***Motion carried.***

Council went into Executive Session at 8:30 p.m.

- Joe Smith moved to come out of Executive Session; Gail Hyer seconded. ***Motion carried.***

Council came out of Executive Session at 9:07 p.m.

- Joe Smith moved to advertise for 2 weeks for a Certified Police Officer/Compliance Officer, for a full time position with salary to be negotiable with benefits; Gail Hyer seconded. ***Motion passed unanimously.***

**Approve Invoices/Payment of Bills**

- Scott Gibb moved to pay the bills as presented.; Joe Smith seconded. ***Motion passed.***

**Adjournment**

- Joe Smith moved to adjourn; Bill McMann seconded. ***The meeting adjourned at 9:22 P.M.***

Respectfully Submitted:

---

Sam Felton, Mayor

---

B. J. Gudmundsson, Recorder