



709 2nd Avenue
Marlinton, West Virginia 24954

304-799-4315
townofmarlinton@frontiernet.net

BUILDING PERMIT APPLICATION

Building Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip _____

Email: _____

Phone/Area Code: Home # _____ Work # _____ Cell # _____

Location of Property

Is property located in Flood Plain? Yes _____ No _____ Confirmed by BI _____

Street Address: _____ Unit # _____

List work to be performed, in detail:

1. Name of **General Contractor** Name, address, phone

General Contractor License or number _____

Must provide Certificate of Insurance _____ copied and included in file

Subcontractor Information

2. Name of **Electrical Contractor** Name, address, phone

Electrical Contractor License or number _____

Must provide Certificate of Insurance _____ copied and included in file

3. Name of **Plumbing Contractor** Name, address, phone

Plumbing Contractor License or number _____

Must provide Certificate of Insurance _____ copied and included in file

4. Name of **Mechanical Contractor** Name, address, phone

Mechanical Contractor License or number _____

Must provide Certificate of Insurance _____ copied and included in file

5. Name of **“Other” Contractor** Name, address, phone

Other (specify) Contractor License or number _____

Must provide Certificate of Insurance _____ copied and included in file

Use of building: Residential _____ or Commercial _____

Building plans submitted: Yes _____ or No _____ (2 sets building plans required)

Estimated cost including labor: \$ _____

Will streets or alleys be blocked: Yes _____ or No _____

Permit Application Fee is \$25.00 PLUS \$5.00 per thousand
Please make checks payable to: Town of Marlinton, 709 2nd Avenue, Marlinton, WV 24954

Any permit issued shall become invalid if the authorized work is not commenced within six (6) months after the issuance of the permit, or if the authorized work is suspended or abandoned for a period of six (6) months after the time of commencing work. All work shall conform, to IBC (International Building Code) and to the approved application and plans for which the permit has been issued and any approved amendments thereto. Work will follow National Fire, Electrical and Plumbing Codes.

The Building Official may revoke a permit or approval issued under the provision of the Building Code in case of any false statements or misrepresentation of fact in the application or on the plans on which the permit or approval was based.

Date _____ Signature of Applicant _____



FOR OFFICE USE ONLY

AMOUNT SUBMITTED: _____ **RECEIVED BY:** _____

RECEIPT # (same as permit #): _____ **DATE RECEIVED:** _____

TOWN AUTHORIZATION: _____ **DATE:** _____

DENIED BY: _____ **DATE:** _____

REASON:

